



East Anglia's Children's Hospices

# Applicant pack Retail

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### Letter from our CEO



Dear Applicant,

Thank you for your interest in this hugely important role with East Anglia's Children's Hospices (EACH).

At EACH we care for babies, children and young people with life-threatening conditions and support their families, offering a range of services across Cambridgeshire, Essex, Norfolk and Suffolk. Our family-centred approach includes end of life care, specialist symptom management, short breaks, wellbeing activities, mental health therapies, counselling and volunteer services in the family home, meeting needs of the child and all the family. For families, including those who have been bereaved, we are able to give them the best in the worst possible situation.

We have three hospices - Milton in Cambridge, The Nook in Norwich and The Treehouse in Ipswich. We offer care and support in the hospice, in the family home and the community. EACH is accredited by Investors in People and has a diverse workforce of over 400 employees predominantly employed across three hospice locations, over 50 retail outlets and a central services team based at Milton in Cambridgeshire. All our employees, both care and professional services, play a big part in making a difference to the lives of families at a time when they need it most.

If you would like to join our wonderfully dedicated team and have the skills, passion and experience, we would very much welcome an application from you.

Thank you once again for your interest in EACH - and good luck!

Yours faithfully,

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Kevin Clements Chief Executive

#### Amari's story

Whilst still in the womb Amari was diagnosed with Edwards Syndrome. Since birth she has lived with many complex health conditions including a hole in her heart, cysts on the brain, delayed mental development, poor muscle strength and oral feeding problems.

Amanda, Amari's mum. "Just knowing EACH is still there and willing to help and support us is another important comfort. This journey is difficult and uncertain, and what EACH provides is some form of certainty in the guidance and support they provide to families facing the loss of a child."

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Read Amari's story here

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## Who are we - Retail

EACH is on a mission to be the most loved charity shop in our community. We think our 47 shops (and growing) are some of the best in East Anglia and our online presence is similarly impressive – Our Style with EACH brand recently won the Third Sector Award's 'Best use of social media' 2022. Our shops and online platforms play a vital role in raising essential funds for children and families at a time they need it most. Join a friendly team that makes a real difference in people's lives.

Within our retail department we have a structured, competency based development tool, focused on supporting individual employees to develop confidence and skills in all areas of their role, including online, internal and external training.

If you are looking to develop your career within our retail team there is a clear path to suit your goals across our shops, retail distribution centre and online platforms.



## The value and benefits of working for East Anglia's Children's Hospices (EACH)

We are extremely proud to shout about the value and benefits of working for us. From financial reward and lifestyle benefits, to investing in you and ensuring your wellbeing, we work hard to drive and nurture a positive, values-led and inclusive workplace culture – for everyone.

#### FINANCIAL

- Annual salary review
- Matched NHS Agenda for Change pay for clinical roles subject to annual trustee approval
- Continuation of NHS pension scheme if previously contributed
- Excellent group personal pension package up to 7% employer contribution
- Significant life assurance three times base salary
- A comprehensive health cash plan, inc. cashback on a range of healthcare bills
- Enhanced maternity and paternity pay
- On-call payments for evenings and weekends
- Enhanced company sick pay
- Competency-based pay framework for our retail employees
- Bonus payment scheme for new employee referrals
- Long-service awards
- Free onsite parking and subsidised meals at our hospices
- Free tea and coffee
- High street retailer discount schemes Blue Light Card and Charity Worker Discounts
- Specsavers eye-test vouchers
  - Cycle to work scheme saving up to 42% on bikes and accessories
    - Tax-free payroll charity giving scheme.

#### LIFESTYLE

- Enhanced annual leave of 27 days plus bank holidays – 29 days after 5 years and 33 after 10
- Extra holiday purchase scheme up to one week each year
- Flexible and part-time working opportunities
  - Bank working opportunities.

#### **INVESTING IN YOU**

- Personal and professional development, including qualification and accreditation opportunities
- Apprenticeship, Preceptorship and Nurse Associate programmes
- Clear, functional career progression pathways
- Personalised learning and development platform
- Networking opportunities, inc. conferences and forums
- Opportunities to contribute to organisation-wide projects.

#### WELLBEING - YOU MATTER

- Health cash plan
- Regular management and external clinical supervision
- Full annual appraisals
- Personalised wellbeing support
- Paid volunteering days
- Employee Assistance Programme personal and worklife life support
- Occupational health support.

prease note some benefits are role dependent and/or subject to successfully completing your probationary period with us.

#### WORKPLACE CULTURE

- An inclusive culture in which our people can thrive
- A clear, joined-up Mission and Vision
- Values firmly embedded in everything we d
  Make it happen
  - Commitment to guality
  - Open, respectful and accountable
  - Empathy, understanding and inclusior
- An award scheme recognising outstanding values-led behaviour
- Employee engagement forums

## **Meet the Team**

## What is it like to work in Retail?



Meet Retail Relief Manager April Blane

"It was a charity I knew well and that helped me feel connected from the start. To now work for it is an amazing feeling and I definitely feel I've found my place, working in this environment."



Meet Deputy Shop Manager Lee William

"EACH is a perfect fit, because it gives me an opportunity to help other parents experiencing something similar to me." Lee has a deep connection with EACH and is always prepared to go the extra mile.

Click above to hear a little bit more about why April and Lee enjoy working for EACH.



**EACH Milton** Our hospice in Cambridgeshire



**The Treehouse** Our hospice in Suffolk



**The Nook** Our hospice in Norfolk

Take a tour of our hospices

## Our Vision, Mission & Values

#### **Our Vision**

We aspire daily to lead the way in providing world-class care for children with life-threatening conditions. Every child deserves support, alongside their families, whenever and wherever they need it.

#### **Our Mission**

To improve the quality of life and wellbeing of every child and family under our care, by providing individual and comprehensive services at all times.

## 

Empathy, understanding and inclusion Understanding the views and feelings of others is central to our work relationships and how we interact daily. We actively encourage unique perspectives, backgrounds, and experiences of others, fostering an environment where all voices feel valued.

#### **Our Values**

Commitment to quality We consistently employ our best efforts and strive for the highest standards in everything that we do, always looking for ways to improve. **Open, respectful and accountable** We operate in an honest, respectful and collaborative way, encourage open constructive feedback and celebrate diverse viewpoints. We are mindful of the power of our words, actions and biases, and hold ourselves accountable to ensure a safe and inclusive environment for everyone. Make it happen We are empowered to take responsibility for getting things done.

Vacancy

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## **Get in touch:** hrinbox@each.org.uk

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