

# East Anglia Children's Hospices - EACH

## Job Description



<b>Job Title:</b>	Physical Therapies Technician (EACH Band 4)
<b>Responsible to:</b>	Physical Therapies Lead
<b>Clinically Responsible to:</b>	Physical Therapies Lead
<b>Directorate:</b>	Care

### Job Summary:

To assist the EACH Occupational Therapists and Physiotherapists in carrying out their roles in supporting babies, children and young people (BCYP) and families accessing EACH's specialist services. This includes administrative tasks to ensure the smooth running of the service. Duties may be directly supervised working alongside a therapist or working independently.

To be an active part of the training delivered by the Physical Therapies Team to EACH staff.

### Responsibilities

- Supporting therapeutic interventions, alongside the occupational therapists and physiotherapist, on the care floor and in the community . This includes modelling good practice around moving handling, transporting children and young people, hydrotherapy, 24 postural management, passive and active movement
- Working closely with the supervising therapists exercising initiative in carrying out delegated activities independently within your level of competency
- Carrying out administrative duties to support the delivery of the service. This includes record keeping, monitoring of caseload and maintaining spreadsheets of equipment to support its safe use, maintenance and audit
- Maintaining timely and accurate records and documentation in line with EACH policy

- Contributing to and delivering therapy led training as guided by therapists e.g. moving and handling
- Providing direct feedback to therapists in a clear and concise way regarding therapeutic interventions and CYP related decision making.
- Prioritising and risk assess own work load working with support from your line manager
- Developing an understanding and a good working knowledge of therapy equipment
- Attend and contribute to clinical meetings
- Maintain a high standard of clinical skills demonstrating reflective practice.
- Undertake continued professional development, record progress to agreed competencies and link to personal objectives. Be proactive in developing and applying knowledge.
- Actively participate in formal and informal clinical supervision.
- Have a flexible approach to the role, supporting Therapists with tasks when required and working across other EACH sites as required by the post

## General requirements

- Keep up to date on best practice within the charity sector, highlighting trends and insight that could inform planning and support the corporate team with the development of new ideas and practices
- Maintain confidentiality in all areas of work at EACH.
- Ensure that your conduct within and outside EACH does not conflict with organisational expectations.
- Actively support and promote EACH and all its policies.
- Promote the safeguarding and welfare of children, young people and vulnerable adults
- Ensure an awareness and observation of Fire and Health and Safety Regulations.
- Ensure the respect, dignity and rights to privacy of children, young people and their families as far as possible.

## **EACH - Values**

### **Empathy and understanding**

Understanding the view and feelings of others is central to our work relationships and how we interact daily

### **Commitment to quality**

We consistently employ our best efforts and strive for the highest standards in everything that we do, always looking for ways to improve

### **Open and respectful**

We operate in an honest and participative way. Welcoming constructive feedback and different views, we understand the power of words and behaviour and hold ourselves accountable for maintaining a positive and considerate work environment

### **Make it happen**

We are empowered to and take responsibility for getting things done

## **Additional Points of Reference**

This job description reflects the present requirements of the post. As duties and responsibilities change and develop, the job description will be reviewed and is subject to amendment in consultation with the post holder.

The management and clinical philosophy of EACH is based on a multi-disciplinary approach. Staff regardless of grade or discipline are required to participate according to this concept. All staff must be sympathetic to, and able to project the philosophy and concept of hospice care.

The role of volunteers is integral with the work of EACH, and paid staff are required to underpin this in their attitude and actions.

# East Anglia Children's Hospices - EACH

## Person Specification



**Job Title:** Physical Therapy Technician (EACH Band 4)

	Essential	Desirable
<b>Knowledge/ Training</b>	<ul style="list-style-type: none"> <li>• Able to confidently use IT, including email, Microsoft Office /Excel, and video conferencing such as Teams or Zoom.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of using SystmOne</li> <li>• Possession of a qualification to demonstrate ability to learn / work at a higher level</li> <li>• Knowledge of specialist therapeutic equipment</li> <li>• An understanding of the Physiotherapist and Occupational Therapist role</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Evidence of 2 years relevant working experience</li> <li>• Experience of working with children or young people</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of mentoring and supporting roles</li> <li>• Ability to teach and demonstrate skills</li> <li>• Experience of working as an OT therapy assistant/technician</li> <li>• Experience of working with children and young people with additional health needs</li> </ul>
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Evidence of a flexible and proactive approach</li> <li>• Excellent written, oral communication and interpersonal skills.</li> <li>• Good problem-solving skills</li> <li>• Awareness of own limitations and when to seek support</li> <li>• Evidence of using initiative</li> <li>• Good organisational and prioritisation skills</li> <li>• Good time management</li> <li>• Ability to work independently following delegated responsibilities</li> <li>• Ability to undertake physical activities relevant to the post</li> </ul>	
<b>Other Requirements</b>	<ul style="list-style-type: none"> <li>• Full driver's licences, own transport and willingness to drive EACH vehicles</li> </ul>	